



1. Call to order:

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	
Vice President ~ Vivienne Reilly		Member at Large ~ Rodney Friend	
Executive Member ~ Lisa Thompson		Member at Large ~ Sheri Hensel	
Secretary/Treasurer ~ Crystal Nixon	Present	Member at Large ~ Todd Thompson	
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Brandi McFaul	Present
Board Liaison ~ Tiffany Ennis		Member at Large ~ Dr. Iman Elkomy	
Member at Large ~ Tammi Brillard		BH PTSP ~ Nancy Crow	
Member at Large ~ Jerry Brown		NBH PTSP ~ Michelle Kinard	
Member at Large ~ Deborah Arrington		Member at Large ~ Lee Warren	Present

Lee Warren-Present

2. Approval of the Agenda

Motion to approve: Brandi

Motion seconded: Tim

3. Approval of prior meeting minutes

Motion to approve: Tim

Motion seconded: Brandi

4. Financial / Treasurer Report ~ Crystal Nixon: Tim moves take \$310.75 out of general fund to legacy project to zero that account out. Tiffany contacted the IRS regarding the extension for 2013 and 2014.

5. Donation Letter: No letters needed.

6. Fundraisers Reports / Discussion / Chair positions:

Winter Social-1/30/16: Information was sent out regarding the Winter Social Director position. The director has to follow the timeline.

Golf Tournament: Information was sent out regarding the Golf Tournament Director position. Tim is checking with Chuck to see if a time and place has been secured. The director has to follow the timeline.

Yard Signs- Bay Haven still has all of their yard signs. Tim is going to have Jamie put signs out to get them sold. Jamie is checking to see how many yard signs they have. There appear to be yard signs missing. Crystal contacted Rae asking if she knew where they were. She said she would try to locate.

Raffle Tickets: Tim talked to Debbie and Brett about last raffle ticket sale. They discussed giving more time to sell tickets next year. Tim will talk to them again about it. The raffle will continue to raise money for athletic booster board.

7. Capital Campaign Reports

Naming Campaign Leader ~ Dr. Iman Elkomy: No report



- Grant Search and Writer ~ Brandi McFaul: Brandi cannot find any new grants.
- Professional Group Leader ~ Dr. Iman Elkomy: No report
- Direct Clientele Leader ~ Doug Crosby/Jerry Brown: No report

8. Action Items from prior meeting: See Below

9. New Business:

- Outdoor Classrooms (\$9,600): They are starting construction. Anderson and Associates got bid. While Tim was out of town, City of Lynn Haven decided there has to be 80 more feet of boardwalk because there is a building and buildings have to be 30 feet from wetlands. Tim called city when he got back in town and told them it was a deck with roof (like a boat dock). They called state and said we can move boardwalk back to its original position. Deck will have rain barrels and gator dock. Paris (News Channel 7) is going to launch off with kayak on the news to promote the outdoor classroom once it is finished. Peoples Insurance is going to donate six picnic benches. The outdoor classroom should be done in two months.
- Mill Bayou Campus Update: The Inc. Board had presentation from multiple companies for elementary. They had a rough idea of cost from these presentations. They said they know what we can afford. They are going to do a design build request based off the proposals. They are going to advertise for architect. The architect will take specs from previous buildings and will put in a design build format. August 6<sup>th</sup> will open proposal and select architect to be architect of record. Architect engineer and contractor will submit bids. They should know who has best bid by October. They should know if we have a design build company to meet the price by January. Should have funds by March for construction. They made an offer on the church and the pastor did not like the offer. He has not called back with a yes or no though. Still waiting on mitigation for the additional athletic complex land.
- Ben sent in a letter resigning as member at large due to work.
- Marty motioned Tim seconded Lee Warren to be Member at Large.
- Election-Tim nominates Marty for president, Vivienne for VP, Brandi for secretary, Crystal Treasurer, and Lisa Executive member.
- Marty talking to schools about orientation dates.
- Director of Foundation email sent have not received any response.

10. Confirm next Foundation Board meeting date: August 13<sup>th</sup>, 2015 at 12PM.

11. Meeting adjourned: 1:33PM

### Action Items Summarized

Responsible	Action	Deadline	Notes	Status
Crystal	Update Financial Report with payment to Legacy Project	08/13/15		100%



Responsible	Action	Deadline	Notes	Status
Tim	Determine if Chuck secured a location for the Golf Tournament next year			
Tim	Create job description for Winter Social Director position	06/30/15		100%
Tim	Create job description for Foundation Director position	06/30/15		100%
Crystal	Update Financial Report with adjustments to the Raffle Ticket line item			100%