



1. Call to order:

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Absent
Vice President ~ Vivienne Reilly	Present	Member at Large ~ Rodney Friend	Absent
Executive Member ~ Lisa Thompson	Present	Member at Large ~ Sheri Hensel	Absent
Secretary/Treasurer ~ Crystal Nixon	Present	Member at Large ~ Todd Thompson	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Brandi McFaul	Absent
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Dr. Iman Elkomy	Absent
Member at Large ~ Tammi Brillard	Absent	BH PTSP ~ Nancy Crow	Absent
Member at Large ~ Jerry Brown	Present	NBH PTSP ~ Michelle Kinard	Absent
Member at Large ~ Deborah Arrington	Absent	Member at Large ~ Ben Burnham	Present

2. Approval of the Agenda

- Motion to approve: Jerry
- Motion seconded: Tim

3. Approval of prior meeting minutes

- Motion to approve: Tim
- Motion seconded: Vivienne

4. Financial / Treasurer Report ~ Crystal Nixon- \$25K is dedicated for covered walkways and \$9K is dedicated for outdoor classroom. Emails are sufficient to write checks until invoice comes in. The board would like sports to be listed under athletic complex. Baseball will have two categories athletic complex and baseball field, since they have already paid enough to cover their portion of the athletic complex. Tim is going to work on the groups who have not paid their portion of the infrastructure cost. Tim suggested sending a letter to boosters and coaches to let them know what amount has been raised and what is owed. Part of raffle money was allocated to each group. Football player fees have not been paid Meredith and Debbie are going to work on getting money from parents. Letters should be dropped off to booster president and head coach. Debbie will give name of presidents and coaches. Letter should be group specific. DNH doing a crosswalk to go from school to athletic complex since there is a housing development behind us.

5. Donation Letter- to Casiple for \$2500.

6. Fundraisers Reports / Discussion / Chair positions

- Winter Social- January 24th- Tim wants to get poster board with name of donors and what they donated to put on an easel entitled "Current Donors" at the front door. RSVPs are slowly trickling in. Four tables have been bought so far. Dyell, BB&T, Thompson Trust and Lockrems Painting. Tim is going to call some people to see about getting tables paid for. Really need silent auction items. Vivienne is checking on gluten free plates.



- Golf Tournament- Vivienne waiting to hear from holiday to see if we can use this location. Shouldn't be a problem. Golf team parents are on board to help with tournament. Vivienne said they had a great turn out for the meeting. Vivienne is going to call sharks tooth to see what their availability and cost would be .
- Yard Signs- Tim met with Rae. Signs are on hold.

7. Capital Campaign Reports

- Naming Campaign Leader ~ Dr. Iman Elkomy: no report
- Grant Search and Writer ~ Dr. Iman Elkomy/Brandi McFaul: Iman said let Brandi lead grants. Iman believes Brandi can take it to the next level. Crystal will email Brandi and verify she is okay with this transition. Ben still wants to get involved with the grant writing. Honda Grant is not allowing submissions until after February 1st. Iman needs outdoor classroom budget detail for another grant she is working on. St Joe turned us down on the grant.
- Professional Group Leader ~ Dr. Iman Elkomy- Iman requested an updated needs list. Tim stated the athletic complex is our needs as of now. The website shows the specifics.
- Direct Clientele Leader ~ Doug Crosby/Jerry Brown: Jerry said, "they are going to get together and get a strategy worked out".

8. Action Items from prior meeting

- Getting AEDs donated- Ben has gotten nowhere. Tim checking on.

9. New Business:

- Covered Walkways for Bay Haven- \$25K set aside. Last quote for this project was \$85K. They are finalizing the bid process now so that we can move forward. Tim calling Dalton to get an update.
- Outdoor Classrooms- \$9K set aside for floating dock. We are waiting on permits from DEP, hopefully this project will be completed by summer. Bay Haven is kicking in \$10K, fish and wild life is contributing \$25K and Adkins contributed \$5K. Cost is 45-49K. Permits submitted. When permits are done we will then get started. Wayne is overseeing project.

10. New Campus Update: Project fund will allow us to finish all except admin building and elementary. Cease and assist is gone. Now they have to do mitigation of land through DEP and then we can close within 10 days. Don't know timeline. Tennis courts does not have any bids yet.

11. Confirm next Foundation Board meeting date: February 19, 2015 @ 12

12. Meeting adjourned: 1:39 PM