



Time: 12:00 pm

Date: 10/09/2014

Location: BHCA Boardroom

1. Call to order:

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Absent
Vice President ~ Vivienne Reilly	Absent	Member at Large ~ Rodney Friend	Absent
Treasurer ~ Lisa Thompson	Present	Member at Large ~ Sheri Hensel	Absent
Secretary ~ Crystal Nixon	Present	Member at Large ~ Todd Thompson	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Brandi McFaul	Absent
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Dr. Iman Elkomy	Absent
Member at Large ~ Tammi Brillard	Absent	BH PTSP ~ Nancy Crow	Absent
Member at Large ~ Jerry Brown	Absent	NBH PTSP ~ Michelle Kinard	Absent
Member at Large ~ Deborah Arrington	Present	Member at Large ~ Ben Burnham	Present

2. Approval of the Agenda

- Motion to approve: Lisa
- Motion seconded: Tim

3. Approval of prior meeting minutes

- Motion to approve: Lisa
- Motion seconded: Tim

4. Financial / Treasurer Report ~ Lisa Thompson-Casework came out of classroom donations. Dock will come out of classroom naming. Need to start sending thank you letters out monthly. Letters need to go out to Buttram and the other 5 plaque people. The letter should state something similar to "On behalf of the foundation thank you for your donation to NBH gym it is critical to the success of our school. Plaques have been ordered as soon as they come in we will notify you so you can come and see them on the classroom wall."

5. Fundraisers Reports / Discussion / Chair positions

- Winter Social- January 24<sup>th</sup>- Send Vivienne an email and have her respond to board about what has been done regarding the social and ask about committee. Copy everyone and have her reply all. Tiffany wants to get involved so everything is done ahead of time. Need high quality auction items this year. 200 people capacity if sitting and having a dinner at Runaway Bay. By the end of this month we should have stuff going out regarding this event. How big will each table be? Runaway Bay said we can make them to be 6, 8 or 10 people per table.
- Concert- September 18<sup>th</sup> – Boosters did everything they were supposed to but tickets did not sale. Possible issues: 1) Our original idea was online ticket sales and have students sell tickets. The students did not sell tickets and we should have had them do that 2) Was Thursday night a good choice or should it have been a weekend night? 3)September 18<sup>th</sup> lots of competition in that time frame. 4) The group was hot 10 years ago, and we were catching them on the beginning of their upswing again. It was suggested next time to bring in a children type thing. North Bay Haven made \$15K on a raffle so Bay Haven is going to consider doing one this year as well. The concert broke even. Everything was covered financially. Brett Lanford took money out of



pocket for advertising and they reimbursed him. If anything comes to the foundation, it will be pennies. So boosters are going to keep it since they put so much hard work into the event.

- Golf Tournament- Ben called Nature Walk and they have open dates. We will play at Hombre, Holiday or Country Club. Tim said no to Nature Walk because a Par 3 course. Tim said pull in golf team parents. Tim is going to send an email to Debbie Funkhauser for her to provide him with the names and contact information for the golf team, so he can email them about running it.
- Yard Signs- Tim and Rae discussed the sign's grammar. Everyone discussed selling for \$10 apiece.

## 6. Capital Campaign Reports

- Naming Campaign Leader ~ Dr. Iman Elkomy: no report
- Grant Search and Writer ~ Dr. Iman Elkomy/Brandi McFaul: no report Crystal send email to them to get up with Ben. They are meeting on the 15<sup>th</sup> at 1. Follow up with Ben cause he wants to help.
- Professional Group Leader ~ Dr. Iman Elkomy- no report
- Direct Clientele Leader ~ Doug Crosby/Jerry Brown: no report

## 7. Action Items from prior meeting

- Getting plaques ordered- Plaques have been ordered.
- Pricing a Banner- Ben got price. Waiting on logos.
- Getting AEDs donated- Ben has called cardiologist, St Johns, Heart Association with no luck he is still trying to contact the right person. Need one for gym now and eventually one for eastside campus. Tim talked to Frank he is going to get Tim paperwork to fill out for the AED funds.
- Finding upstairs capacity at Runaway Island- 200 people
- Bay Haven App-Tim is going to call Marcus McCluskey
- Letterhead-Don't order letterhead we will use electronic from here on out.

## 8. New Business:

- Covered Walkways for Bay Haven- Covered walkways for Bay Haven will come out of General Fund. Tim said North Bay Haven has three distinct pots of money 1) bond money (project fund) 2) subsidy fund (set up at Bay Haven \$230K) and 3) Contractors contingency \$106K. There are two issues outstanding: 1) transportation (unknown amount). 2) Replacing ACs at Bay Haven right now the cost is at \$40K (which is 12 units). Some of the twelve are ok. We will cannibalize those to keep the others running. We are balancing money out so we are okay. North Bay Haven has about fourteen items left to do at the new campus and the main item at Bay Haven is cover walkways. PTSP said they can contribute \$20K towards the walkways, foundation can contribute \$25K and we will see if money is left over from the subsidy to pay for the remainder of the walkways. We have to wait a little bit for some projects to finish because coming from so many project funds. It is going to cost approximately \$90K to do the 4<sup>th</sup> grade cover walkway at Bay Haven.



North Bay Haven's new campus has three covered walkways. They are costing approximately \$77K, \$40K and \$49K. End of October should have more exact figures.

- Outdoor Classrooms-Dr. Kitts showed a picture of the dock. We are going to build a classroom and boardwalk. It will have three pilings and then a gator dock with kayak/canoe launch. Six of regular classrooms will have covered rain barrels. Solar panels will run pump and feed water to irrigation system to grow sea oats. Classes will schedule to go out there. We have \$36K for this project. Need pricing for driving pilings. Almost everything going to be done. We are going to do an advertisement to really promote it.
- New Campus Update: Gym should be done October 30<sup>th</sup>. The floor needs lots of drying time.

9. Confirm next Foundation Board meeting date: November 13, 2014 @ 12

10. Meeting adjourned: 1:38PM