



Time: 12:00 pm

Date: 09/11/2014

Location: BHCA Boardroom

1. Call to order:

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Absent
Vice President ~ Vivienne Reilly	Present	Member at Large ~ Rodney Friend	Absent
Treasurer ~ Lisa Thompson	Present	Member at Large ~ Sheri Hensel	Absent
Secretary ~ Crystal Nixon	Present	Member at Large ~ Todd Thompson	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Brandi McFaul	Present
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Dr. Iman Elkomy	Absent
Member at Large ~ Tammi Brillard	Absent	BH PTSP ~ Nancy Crow	Absent
Member at Large ~ Jerry Brown	Absent	NBH PTSP ~ Michelle Kinard	Absent
Member at Large ~ Deborah Arrington	Absent	Rae Cotton & Ben Burnham	Present

2. Approval of the Agenda

- Motion to approve: Vivienne
- Motion seconded: Lisa

3. Approval of prior meeting minutes

- Motion to approve: Lisa
- Motion seconded: Vivienne

4. Financial / Treasurer Report ~ Lisa Thompson : Lisa gave every one copies of financials. Tim is going to ask Dwan if BB&T wants a plaque for their \$5,000 donation. Jay Trumbull wants two plaques since they gave \$10,000. We are getting an 8\*10 plaque. We decided the aluminum is the one we want to get. Font should be basic. Block letter. Saying, "This classroom donated by:....."

5. Fundraisers Reports / Discussion / Chair positions

- Winter Social- January 24<sup>th</sup>- Tim gave Vivienne the names of who she needs to contact for e-blast. Vivienne said she is sending out save the dates and requesting committee members for the winter social via e-blast. Vivienne should talk to Rob Hammer at Runaway Island and find out the seating capacity for the upstairs. Tim suggested a teacher cost for the social so that we will get more teacher involvement. He suggested charging them \$25, instead of \$50. Vivienne would like winter social at top of e-blast. Tim said to tell them he okayed putting it as number 1.
- Concert- September 18<sup>th</sup> – Lisa asked about sending home ticket order forms with students so parents can fill out the forms and return to teacher with payment and then the student will be able to bring the tickets home. Tim called Brett to see if that is something feasible. Brett believes that will be a good idea so Lisa is going to take care of making the flyers and getting them sent out. Up to date the boosters have sold about 150 tickets online and another 50-75 not online. On the 16<sup>th</sup> Tim will be on news pushing the sale of tickets. He is also going to promote it on his new podcast.
- Golf Tournament- Brent Gant was a little concerned if he could do it. Marty is going to talk to him about it. Ben is going to ask David Chapman about the tournament. No one is sure if Chapman is still involved with



Bay Haven. Tim suggested golf teams running the tournament. Ben Bradford, Daniel Bass, Jay Lynch Seth Étienne and Derek Lyons are on golf team.

- Yard Signs- Lisa said Rae is doing presales. She is setting up a poster at all offices. Ben is calling Coastal Impressions about their pricing. Each school's principal should be asked about what logo they want on their signs. Don't print without final approval of what sign looks like. Tim suggested that once 25 are sold, we should order an additional 50.

## 6. Capital Campaign Reports

- Naming Campaign Leader ~ Dr. Iman Elkomy: no report
- Grant Search and Writer ~ Dr. Iman Elkomy/Brandi McFaul: Brandi is going to get in touch with Iman about when they can meet to discuss grants. He is working with Biophilia center to fund a board walk to have a study center. Tim said he will pick a project for the St Joe grant and let Brandi know. Marty told Ben that if he has a grant idea to let the grant team know. Ben has done grants through the hospital in the past. Ben told us a lot of St Joes money goes unclaimed each year. Tim told Ben to go ahead and approach St Joe and use foundation letterhead.
- Professional Group Leader ~ Dr. Iman Elkomy- no report
- Direct Clientele Leader ~ Doug Crosby/Jerry Brown: no report

## 7. Action Items from prior meeting

- Getting plaques ordered-
- Pricing a Banner- Party America has them for \$20. Ben is pricing Coastal Impressions 4\*8. Foundation uses money for capital projects and scholarships. Tim would like to see those items on banner.
- Getting AEDs donated- Ben has doctor connections. Ben has made a couple calls to ask them about donating. Ben asked if training would be done for the AEDs on sight. Each campus has someone assigned to checking and verifying that the AEDs are charged and updated. Ben will also talk to Wesley Burnham Foundation. He is waiting to hear back from Gulf Coast. Tim established we only need one more AED.

## 8. Orientation/Open Houses- No report

9. New Business: Vivienne suggested creating a Bay Haven App. Ben suggested getting companies to advertise on the app. Ben suggested contacting Walmart about selling Bay Haven products at their store. Ben said he will go and ask them what they would charge us for selling our items. Tim wants to push selling magnets. We need to get updated letterhead with no names. Ask Carrie about letterhead. Tim moves for Ben to be added as Member At Large and Vivienne seconded.

10. New Campus Update: 20<sup>th</sup> of October gym will be done. After that it will be ready to use. We should have Certificate of Occupancy that same day. Covered walkways should be up by January. The covering to connect the gym to the education building is approximately \$77,000. The covering for drop off/pick up cost approximately \$49,000. The covering for the bus area is approximately \$40,000. The estimated cost for covering the 4<sup>th</sup> grade walkway at Bay



Haven would be \$85,000. It was suggested that foundation could kick in part of the money and school could kick in the rest to get that walkway covered. Tim asked Lisa if we have \$30K in our accounts to help cover the cost. Lisa said there is \$37,000 in the general fund and Bay Haven has \$45,000 in their fund.

11. Confirm next Foundation Board meeting date: October 9<sup>th</sup> @12
12. Meeting adjourned: 1:33 PM