



Time: 12:00 pm

Date: 12/19/2013

Location: BHCA Boardroom

1. Call to order

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Absent
Vice President ~ Vivienne Reilly		Member at Large ~ Rodney Friend	
Treasurer ~ Lisa Thompson	Absent	Member at Large ~ Sheri Hensel	Absent
Secretary ~ Keri Todd	Present	Member at Large ~ Todd Thompson	
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Chuck Tucker	
Board Liaison ~ Tiffany Ennis		Member at Large ~ Dr. Iman Elkomy	Present
Member at Large ~ Tammi Brillard		BH PTSP ~ Nancy Crow	
Member at Large ~ Jerry Brown	Absent	NBH PTSP ~ Michelle Kinard	
Crystal Nixon	Present		

2. Approval of the Agenda

- Motion to approve: Tim
- Motion seconded: Keri

3. Approval of prior meeting minutes

- Motion to approve: Tim
- Motion seconded: Keri

4. Financial / Treasurer Report ~ Lisa Thompson

- By phone, will email financial report for addition to the minutes

5. Fundraisers Reports / Discussion / Chair positions

- Winter Social Report ~ Vivienne Reilly
  - o By phone, waiting on a sponsor to confirm the country club for 2/8 as 2/1 is not available
- Golf Tournament ~ Chuck Tucker
  - o No report, date has been set for April 12th

6. Capital Campaign Reports

- Naming Campaign Leader ~ Open
  - o No report
- Grant Search and Writer ~ Tammi Brillard
  - o Eugenia has been tasked with Grants with a focus on Tennis working with the USTA for available funds for 6 courts
  - o Time frame is a few months
- Professional Group Leader ~ Dr. Iman Elkomy
  - o Set a time / date each week to visit various professional offices and will work with Granny Cantrells to cater lunch
  - o Friday's are usually good days as most offices close early
- Direct Clientele Leader ~ Doug Crosby



- Athletic Booster meeting was held and each sport was given a percentage to raise toward the \$100,000 initial start-up to run the water and sewer lines
  - Need money for sod for field 1 and to build field 2

## 7. Action Items from prior meeting

- Vivienne Reilly ~ Confirm and advise how many seats are at each table and what is the cost to sponsor a table?
  - No report
- Doug Crosby ~ Make contact with NBH family member in regards to sod for the practice field
  - No report
- Marty Perrett ~ Make contact with Lynn Haven Rec for use of fields
  - Coach Funkhouser is working with Lynn Haven Rec for field use

## 8. New Business

- Introduced Crystal Nixon to be the new administrative assisatnt for the Foundation
  - Dr. Kitts made a motion to accept Crystal as the Foundation administrative assistant
  - Dr. Iman Elkomy seconded the motion
  - So moved

## 9. Confirm next Foundation Board meeting date

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## 10. Meeting adjourned

Action item:

Classroom \$5,000 donations need to be forwarded Bay Haven GMP