



Time: 12:00 pm

Date: 11/15/2013

Location: BHCA Boardroom

1. Call to order

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Present
Vice President ~ Vivienne Reilly	Absent	Member at Large ~ Rodney Friend	Absent
Treasurer ~ Lisa Thompson	Present	Member at Large ~ Sheri Hensel	Present
Secretary ~ Keri Todd	Present	Member at Large ~ Todd Thompson	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Chuck Tucker	Absent
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Dr. Iman Elkomy	Absent
Member at Large ~ Tammi Brillard	Absent	BH PTSP ~ Nancy Crow	Absent
Member at Large ~ Jerry Brown	Present	NBH PTSP ~ Michelle Kinard	Absent
Eugenia Brotherton	Present		

2. Approval of the Agenda

- Request to add updates for the Gym, Field and Pool to New Business
- Motion to approve: Dr. Kitts
- Motion seconded: Lisa Thompson

3. Approval of prior meeting minutes

- Motion to approve: Lisa Thompson
- Motion seconded: Jerry Brown

4. Financial / Treasurer Report ~ Lisa Thompson

- Not a lot of activity during October
- Baseball presented a check iao \$5,000
- Football will be receiving a \$10,000 grant
- Question, what is the Capital Campaign funds reserved for
- Answer, for brick and mortar, the general fund is for general expenses, advertising, etc.
- Question, is Ameris going to honor the Prosperity Bank matching
- Answer, that is being discussed, more info to come

5. Fundraisers Reports / Discussion / Chair positions

- Winter Social Report ~ Vivienne Reilly ~ update provided by Lisa Thompson
 - o Country club is the least expensive venue and is available for our requested date and is waiting on a confirmed sponsor
 - o Go ahead and book the Country Club for 2/1, holds 225
 - o Question, How many seats per table and what is the cost to sponsor a table?
 - o Answer is an action item for Vivienne
- Golf Tournament ~ Chuck Tucker
 - o No Report
- Fishing Tournament ~



- No Report

6. Capital Campaign Reports

- Naming Campaign Leader ~ Open
 - Any thoughts on who could fill this void?
- Grant Search and Writer ~ Tammi Brillard
 - No Report
 - Question, is Eugenia becoming a part of the Grant Writing
 - Answer, yes
 1. Looking to get some local former NFL players involved
 2. Grants open now from the NFL and need to get started
 - Question, where are with the original list that was created
 - Answer, we need to get this re-energized
- Professional Group Leader ~ Dr. Iman Elkomy
 - Another member has been brought into the team, setting up schedules to start meeting with doctors at the beginning of the year as teams to reach our 250,000 goal
 - Suggestion, what about catering lunch for the Doctor and office staff
- Direct Clientele Leader ~ Doug Crosby
 - Not much to report
 - Will kick off some new ideas starting in January
 - Mailings for capital campaign need to go out end of November

7. Action Items from prior meeting

- None

8. New Business

- 3 mil in bank to build the gym, construction has started and should be done by the middle of July, occupancy by the start of the 14-15 academic year
 - Automatic bleachers will seat 600
 - Facility will also house the Weight room, laundry room, band, choir, etc.
 - Sallie Mae sound system will be used for the new gym
 - Needs: Coiling doors for concession stand, folding doors and curtains on stage, weight room floor, power screen for events, projector, gym divider, score board, lockers for locker room
- 100,000 is needed to run infrastructure to the athletic complex, anticipated closing date for athletic field complex is now 8/1
 - Baseball, softball, track / field, soccer, football should come up with 20,000 each to cover this cost



1. Suggestion to include band because they use the field during halftime and run the concession for the football games

- An RFP will be drafted for Pepsi and Coke to provide scoreboards
 - List of athletics provided as well as a marquee for the 390 road sign
 - Want an exclusive contract for all machines, coolers in the school (excluding PTSP)
 - Also want winning bidder to build the football / soccer stadium and track
- Panama City Swim Team will manage the pool and take over costs as long as the pool is covered, contract to be signed
 - Meeting with Cox Pools to get the final cost of building the pool, still short of getting the cover, contract to be signed
 - 1. Dyell Aquatic Center built by Cox Pools
- We have one practice field that will be shared among all athletics when the school opens
 - In need of sod, (120 x 80)
 - In negotiations temporarily use fields at Lynn Haven Rec
- Dr. Kitts will attend the NBH General Booster Board meeting on 12/2 @ 6pm to discuss the athletic complex and the financial needs

9. Confirm next Foundation Board meeting date

- Thursday, December 19th @ 12:00 in the BHCA Boardroom

10. Meeting adjourned

- 1:13 pm

Action Items:

Vivienne Reilly ~ Confirm and advise how many seats are at each table and what is the cost to sponsor a table?

Doug Crosby ~ Make contact with NBH family member in regards to sod for the practice field

Marty Perrett ~ Make contact with Lynn Haven Rec for use of fields