



Time: 12:00 pm

Date: 09/12/2013

Location: Prosperity Bank Board Room, Lynn Haven Branch

1. Call to order 12:15

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Present
Vice President ~ Vivienne Reilly	Absent	Member at Large ~ Jeff Farver	Remove as Member
Treasurer ~ Lisa Thompson	Present	Member at Large ~ Rodney Friend	Absent
Secretary ~ Keri Todd	Present	Member at Large ~ Sheri Hensel	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Bill Rhodes	Remove as Member
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Todd Thompson	Absent
Member at Large ~ Tammi Brillard	Absent	Member at Large ~ Chuck Tucker	Present
Member at Large ~ Jerry Brown	Absent	Member at Large ~ Dr. Iman Elkomy	Present
NBH PTSP ~ Michelle Kinard	Absent	BH PTSP ~ Nancy Crow	Absent

2. Approval of the Agenda

- Motion to approve: Chuck Tucker
- Motion seconded: Dr. Tim Kits

3. Approval of prior meeting minutes

- Motion to approve: Chuck Tucker
- Motion seconded: Lisa Thompson

4. Financial / Treasurer Report ~ Lisa Thompson

- Tiffany is diligently working on QuickBooks installation and should have all transactions done by 9/20/13
 - o Will have a full report at the next foundation meeting
- Current Foundation Balance \$813,686.97
 - o Scholarship fund \$,2965.00
 - o Lisa spoke with Mrs. Higgins to find out what the Scholarship committee will base the selection process on
 - This was previously decided based on feedback from the Kealy family and is documented in the October meeting minutes
 - Students with a 3.0 GPA
 - Students immediately going to college
 - Students with no disciplinary problems of higher level while attending NBH
 - Basic essay
 - Community service
 - Turn over qualification for Kealy scholarships to Meredith and Kara
- Craig's List ads for the 4 remaining items have been placed
 - o Titan Industrial Generator starting bid \$1095
 - o Gas Generator starting bid \$995
 - o Titan Trash Pump starting bid \$600



- Rolling Air compressor starting bid \$695
 - Provide Keri with the links to the Craig's List to add to the Foundation Website

- Idea, send mailer to all NBH and BH families with a perforated sheet to make donations to the Capital Campaign

- Creative Printing cost is \$856 broken down as follows
 - \$297 for 2,000 8.5x11 Tri-fold, perforated sheets
 - \$127 for 2,000 Outer Envelopes
 - \$132 for 2,000 Return Envelopes
 - \$300 for 2,000 Mail Prep
 - Actual cost will be lower, we have approximately 1,700 families at both schools
- The more we keep the Capital Campaign in the face of BH & NBH families, the better
- Have a mock-up of critical information
- Put on every label, from Dr. Tim Kits, to the family of
- Include the Winter Social and Golf Tournament dates on the mailer
- Advanced Sign Solutions will create a standardized commemorative plaque with a sample will placed on the Website

5. Fundraisers Reports / Discussion / Chair positions

- Spring Social Report ~ Lisa Thompson reporting for Vivienne
 - Bay Haven / North Bay Haven Winter Social on 2/1/14
 - Need to book a location, PC Country Club
 - The Foundation Presents an elite fundraiser
 - Space is limited to the first 250 people
- Golf Tournament ~ Chuck Tucker
 - Will work on a date
- Fishing Tournament ~ Open Position

6. Capital Campaign Reports

- Naming Campaign Leader ~ Open
- Grant Search and Writer ~ Tammi Brillard
 - No Report
- Professional Group Leader ~ Dr. Iman Elkomy
 - Brochure has been created
 - Include the list of donators in the brochure
 - Suggestion, create a T-shirt (I'm a part of a legacy), put sponsors on the back
 - Come up with a front / back mock-up for approval



- Will work with Doug on the shirt
 - Question, Parking is limited at NBH front office, can we reserve one spot and auction it off on a monthly basis at the monthly PTSP meetings
 - Answer, speak with Mrs. Higgins for opportunity
- Direct Clientele Leader ~ Doug Crosby

7. New Business

- DNH wants to close on the East Side (athletic complex)
 - Working on cost to run water and sewer to the East Side to get started with construction of fields when the athletic organizations are ready

8. Confirm next Foundation Board meeting date

- Thursday, 10/17/2013 @ 12pm BHCA Boardroom

9. Meeting adjourned 1:00 pm

Action Items

Vivienne Reilly	Winter Social	Book PC Country Club for 2/1
Chuck Tucker	Golf Tournament	Book date for
Keri Todd	Capital Campaign Mailer	Pretty-up Mailer suggestion from Lisa