



Time: 12:00 pm

Date: 04-03-2013

Location: Prosperity Bank Board Room, Lynn Haven Branch

1. Call to order: 12:07 pm

|                                  |          |                                   |         |
|----------------------------------|----------|-----------------------------------|---------|
| President ~ Marty Perrett        | Present  | Member at Large ~ Doug Crosby     | Absent  |
| Vice President ~ Vivienne Reilly | by phone | Member at Large ~ Jeff Farver     | Absent  |
| Treasurer ~ Lisa Thompson        | Present  | Member at Large ~ Rodney Friend   | Absent  |
| Secretary ~ Keri Todd            | Present  | Member at Large ~ Sheri Hensel    | Present |
| CEO ~ Dr. Tim Kitts              | Present  | Member at Large ~ Bill Rhodes     | Absent  |
| Board Liaison ~ Tiffany Ennis    | Absent   | Member at Large ~ Todd Thompson   | Absent  |
| Member at Large ~ Tammi Brillard | Present  | Member at Large ~ Chuck Tucker    | Present |
| Member at Large ~ Jerry Brown    | Present  | BH PTSP ~ Nancy Crow              | Present |
| NBH PTSP ~ Michelle Kinard       | Present  | Member at Large ~ Dr. Iman Elkomy | Present |

2. Approval of the Agenda

- Dr. Kitts made a motion to add a construction update to the Capital Campaign Reports
- Motion to approve: Chuck Tucker
- Motion seconded: Michelle Kinard

3. Approval of prior meeting minutes

- Minutes from March meeting will be approved at the May meeting
- Motion to approve: n/a
- Motion seconded: n/a

4. Financial / Treasurer Report ~ Lisa Thompson

- No report for purchase of Quick Books
  - o Baseball is ready to transfer money to the Foundation, but waiting on confirmation of software purchase and install
- Foundation Balance \$776,568.62 with \$750,000 earmarked for the Aquatic Center

5. Fundraisers Reports / Discussion / Chair positions

- Spring Social Report ~ Vivienne Reilly (by phone)
  - o DJ booked for free, Derrick the Hit Man Daniels
  - o Working on entertainment for cocktail hour, possibly steel drums or another type of band
    - 1. Suggestion, send a reminder email to Marty for the signs
  - o Will get with Mike for the venue
  - o NBH Soccer team will provide on-site child care for first 40 kids, \$10 per child
  - o Rooms prices will be included in the invitations
    - 1. Invitations printed this week, going out first of next week
  - o Question, What is the status of the compressors to go on eBay?
  - o Answer, Lisa and Stoney may be working on that
  - o Question, what about prizes?



- Answer, we are still looking for more auction items, information will go out in the next e-blast to solicit for more donations
- Next Spring Social committee meeting on Friday
- Question, what is the cost for a table?
- Answer, \$400 for table of 8, which includes donors name on their table and in the program
  1. Question, how many table sponsors did we have last year?
  2. Answer, about 8
  3. Question, have you called McNeil engineering?
  4. Answer, not yet, will also call GAC
  5. Question, are those 8 on the list for this year?
  6. Answer, Yes they will get invites and can RSVP with the invite
- Let Dr. Kitts know if additional assistance is needed for auction items

## Golf Tournament ~ Chuck Tucker

- Good news, we've increased prizes for the hole in one to \$10,000 and putting contest to \$5000
- Dixon Golf, providing eco-friendly golf balls for \$10, with a \$2 kick-back to foundation
  1. Participants that purchase the golf balls will receive incentives from Dixon Golf
- Not so good news, haven't received confirmation from a lot of the contacts from last year and is in need of help to make contact and follow-up with businesses on the list
  1. Need a few volunteers (approx. 10 from 7:30 – 10:00) for registration, but the Meadows does a great job of taking care of everything else
  2. Need to set up a Volunteer Spot and get on the email blast
- Next Saturday, April 13<sup>th</sup> @ 8:30 am
- Suggestion, We need to make sure not to book over another fundraising, field trip event, to keep the ALT (Academic Learning Time) on track

## Fishing Tournament ~ We need someone to take the lead to organize this event

- Chuck has someone in mind, will make contact and give an update at the next meeting
- Suggestion, put this in the email blast, Facebook

## 6. Capital Campaign Reports

### Naming Campaign Leader ~ Open

- Bill had to resign as the leader but will still be able to help out
- Dr. Kitts is waiting on a list of the committee members to hopefully find someone to take over

### Grant Search and Writer ~ Tammi Brillard

- We've lost a few of our parents from the HS lottery



- Re-soliciting from the original signup list to fill the void as well as to increase the number of people to assist with research
- Taking the class at Gulf Coast to help weed out information to reduce the amount of research time
- Information to become part of the grant writing team will go out in the Email Blast
- Michelle will send the list of NBH grant writers to assist along with the name of a person to provide a free workshop
- Currently working on two grants proposals, literacy and youth art grants in addition to library and tennis courts
- NBH PTSP has \$20,000 credit from scholastic books for the new school fund
  1. Suggestion, verbally remind parents that are on the waiting list to stay on the list and not get discouraged because the list changes daily as students receive the call and declines
  2. Athletic waiver for students on list but do not get in
- Professional Group Leader ~ Dr. Iman Elkomy
  - Nothing to report, need to know how this works and where to take the
  - Keri will provide a list of professional parents from a list of professionals received from Jackie Moncrief
  - Our goal is to get a list of parent professionals to put on a letter to be used to solicit to the community, based on the amount of the donation and where the funds go, plaques will be made and placed around the new facility
  - Question, What is the status on the video from Jason?
  - Answer, No new update, need to set a meeting with Dr. Kitts
    1. Bill has advised we can use his portable video for presentation for future contacts
- Direct Clientele Leader ~ Doug Crosby
  - Update from Jerry, volunteers will man a table at the spring carnival to reach out to parents
    1. Follow-up with committee members to get more involvement
- Construction ~ Dr. Kitts
  - April 12<sup>th</sup>, GMP from GAC, this will give us a 4/16 board meeting to ratify the contract, which will allow us to move forward with BB&T to get \$20 mil in funding
  - Funding divided between landscaping, land, site dev., survey, leaving \$12.5 mil for the building
    1. Middle/high school, cafeteria and band/choir room attached to gym, may get us more depending on GMP with excess money banked for elementary
    2. Interest only payments for first 2 years on 30 year loan
    3. Gym should be available, with a temporary Certificate of Occupancy for limited use (1<sup>st</sup> graduation)



4. Estimated minimum cost to build the elementary is \$6 mil

- We are also getting \$3 mil of the .5 sales tax from Bay District Schools to build our gym
- Lobbying in Tallahassee, meeting with legislatures, may be an increase in per-student funding
- Tentative ground breaking, Saturday June 1<sup>st</sup>, 10 or 11

7. Action Items from prior meeting

- Will be covered at next meeting

8. New Business

- No New Business

9. Confirm next Foundation Board meeting date

- May meeting date poll sent 4/14/2013, please respond by 4/18/2013

10. Meeting adjourned: 1:30 pm