

Bay Haven Charter Academy Inc. Foundation Board Meeting MINUTES

Time: 12:00 pm

Date: 3-6-2013

Location: Prosperity Bank Board Room, Lynn Haven, FL, 32444

1. Call to order. Marty called the meeting to order, roll was taken, and it was established that we had a quorum. Those in attendance were:

President	Marty Perrett	Present
Vice President	Vivienne Reilly	Present
Treasurer	Lisa Thompson	Present
Secretary	Keri Todd	Absent
Member at large	Rodney Friend	Present
Member at large	Chuck Tucker	Present
Member at large	Jerry Brown	Present
Member at large	Tammi Brillard	Absent
Member at Large	Doug Crosby	Absent
Member at Large	Jeff Farver	Absent
Member at Large	Sheri Hensel	Absent
Member at Large	Bill Rhodes	Present
Member at Large	Todd Thompson	Absent
CEO	Dr Tim Kitts	Present
Board Liaison	Tiffany Ennis	Present
NBH PTSP Pres.	Michelle Kinard	Absent
BH PTSP Pres.	Nancy Crow	Present

2. Approval of the agenda. Motion was made by Lisa, seconded by Rodney and unanimously approved to accept the agenda with no changes.

3. Approval of the minutes from last meeting. A motion was made by Tim, seconded by Vivienne, and unanimously approved to accept the February meeting minutes.

4. Financial / Treasurer Report. Lisa Thompson reported that the bank balance was currently \$775,335.02. Of that amount, \$750,000 is designated for construction of the pool facility at the new campus. Quickbooks for non-profits has been ordered.

5. Fundraisers Reports / Discussion

- Vivienne reported that the Spring Luau is scheduled for Sat. April 27 at Sharky's Restaurant on the beach. Some childcare will be available as a fundraiser on a first come first serve basis. Origins is offering special room rates for the weekend. Tanya is handling decorations and entertainment is being researched. This will be an inside and outside dining event culminating in a bonfire on the beach. Invitations will be mailed out soon.

- Golf Tournament. The Golf Tournament is scheduled for Sat. April 13 at Bay Point Golf Club. Chuck Tucker reports we currently have 5 teams signed up but would like several more. Tim is going to assist with recruiting additional team sign ups.

- Fishing Tournament. We would like to hold this event at St. Andrews Marina but we are in need of a strong chairperson.

6. Capital Campaign Reports.

* Naming Campaign – Bill Rhodes reported that things are at a standstill while he is waiting for Jason to get back to him concerning the professional video/slideshow presentation that Jason agreed to work on. Tim is going to meet with everyone. Discussion about large commercial a/c s being donated by Trane – Bill will follow up.

*Grant Search and Writing – Tammi is absent. She has 14 members on her team and they are researching available grants.

*Professional Groups – Iman Elkomy is a special guest today and will be taking over the leadership of assembling this team. She will begin working on a list of physicians and attorneys in our community. Thank you to Iman for invaluable leadership and recruiting skills.

*Direct Clientele – Doug is still having trouble getting the room moms to make the charitable campaign calls. He is getting the lists back from those who are not making calls. He would like to send home pledge cards with all students. Website has been updated and recurring donations are coming in.

7. Tim's Report

Mill Bayou Time Line

- 1) Land purchased
- 2) In permitting process
- 3) Architect and engineer are working on having 30% drawings done by end of March.
- 4) GAC is soliciting bids.
- 5) Tim has a meeting with Superintendent Husfelt about half cent sales tax money earmarked for the new gym.
- 6) GMP is due in April
- 7) BBT – bank takes all information to determine loan and bond amounts.
- 8) Schedule another “Turn the Dirt” ceremony for June 1.
- 9) Groundbreaking July 1.
- 10) Hope to have a provision certificate of occupancy prior to end of 2013-2014 school year for middle and high schools.
- 11) Elementary to remain at current location for another full year.

8. Funding Request.

A funding request was submitted by Charla Perdue, Class of 2014 Teacher Representative from North Bay Haven. The request was for \$1500 to establish a junior/senior high school prom fund. See attached letter. There was discussion of whether this request met the standards of the Foundation's mission statement. Lisa motioned and Vivienne seconded that this request was better suited for a PTSP request and was referred as such.

9. Next Foundation Board meeting. Keri will contact all board members to coordinate the next date for the April meeting.

Meeting minutes submitted by Lisa Thompson