



Time: 12:00 pm

Date: 02-06-2013

Location: Prosperity Bank Board Room, Lynn Haven Branch

1. Call to order

President ~ Marty Perrett		Member at Large ~ Doug Crosby	
Vice President ~ Vivienne Reilly		Member at Large ~ Jeff Farver	
Treasurer ~ Lisa Thompson		Member at Large ~ Rodney Friend	
Secretary ~ Keri Todd		Member at Large ~ Sheri Hensel	
CEO ~ Dr. Tim Kitts		Member at Large ~ Bill Rhodes	
Board Liaison ~ Tiffany Ennis		Member at Large ~ Todd Thompson	
Member at Large ~ Tammi Brillard		Member at Large ~ Chuck Tucker	
Member at Large ~ Jerry Brown			

2. Approval of the Agenda

- Motion to approve:
- Motion seconded:

3. Approval of prior meeting minutes

- Motion to approve:
- Motion seconded:

4. Financial / Treasurer Report ~ Lisa Thompson

5. Fundraisers Reports / Discussion / Chair positions

- Spring Social Report ~ Vivienne Reilly
- Golf Tournament ~ Chuck Tucker
- Fishing Tournament ~ Stoney Thompson

6. Capital Campaign Reports

- Naming Campaign Leader ~ Bill Rhodes
- Grant Search and Writer ~ Tammi Brillard
- Professional Group Leader ~ Open
- Direct Clientele Leader ~ Doug Crosby

7. Action Items from prior meeting

- Lisa ~ purchase QuickBooks
- Doug ~ Contact Boardwalk for Social Event
- Marty ~ Check with last year's sponsor of the GCSC Foundation Dinner
- Leaders ~ Provide Keri with content for the Website
- Keri ~ Contact Julie to open a Dropbox account

8. New Business

9. Confirm next Foundation Board meeting date

10. Meeting adjourned



Time: 12:10 pm

Date: 02-06-2013

Location: Prosperity Bank Board Room, Lynn Haven Branch

1. Call to order

President ~ Marty Perrett	Present	Member at Large ~ Doug Crosby	Present
Vice President ~ Vivienne Reilly	Absent	Member at Large ~ Jeff Farver	Absent
Treasurer ~ Lisa Thompson	Present	Member at Large ~ Rodney Friend	Absent
Secretary ~ Keri Todd	Present	Member at Large ~ Sheri Hensel	Absent
CEO ~ Dr. Tim Kitts	Present	Member at Large ~ Bill Rhodes	Absent
Board Liaison ~ Tiffany Ennis	Absent	Member at Large ~ Todd Thompson	Absent
Member at Large ~ Tammi Brillard	Absent	Member at Large ~ Chuck Tucker	Present
Member at Large ~ Jerry Brown	Present	NBH PTSP President ~ Michelle Kinard	Absent
		BH PTSP President ~ Nancy Crow	By Phone

2. Approval of the Agenda

- Request to add a report by Dr. Kitts
- Motion to approve: Chuck Tucker
- Motion seconded: Doug Crosby

3. Approval of prior meeting minutes

- Motion to approve: Dr. Kitts
- Motion seconded: Doug Crosby

2. Report from Dr. Kitts

- Closed last Thursday, paid through a bridge loan 1/5 million, 4 hours to close
- Yesterday, Bain Collins and Victoria Williams and engineers, and GAC and D&H enterprises to set a timeline
  - i. Permitting process with City of Lynn Haven (working as fast as they can)
  - ii. Must go through TRC
  - iii. Planning Board
  - iv. City Commission
  - v. Earliest date is May to complete permit process
- BB&T needs 30% of the architect drawings complete and bidding complete
  - i. Site plans are complete
  - ii. April 12<sup>th</sup> is the date to meet the
  - iii. Question, 30% of the entire project for BBNT
  - iv. Answer, yes 30% of the building drawing complete before GAC can bid the project
  - v. Get the loan sometime in May, getting the loan complete
  - vi. Groundbreaking date around the first week in June
  - vii. Actual construction starting July 1



viii. GAC needs 12 months to complete the project

1. Pieces will be done and we will apply for occupancy with hopes to get in by May
2. If we accelerate the schedule, will cost more because of OT

- Start ramping up on parent and community involvement
  - i. Buildings will start going up by August
- Finalizing the scope of the number of classrooms soon

#### 4. Financial / Treasurer Report ~ Lisa Thompson

- Balance \$775,696.84
- Dr. Kitts meeting with Swim team to work on parameters for new facility
- Question, Any news on the software
- Answer, Tiffany has ordered it
- 1099 has been sent to contract employees for last year

#### 5. Fundraisers Reports / Discussion / Chair positions

- Spring Social Report ~ Vivienne Reilly
  - o Sharkys scheduled for April 27th
- Golf Tournament ~ Chuck Tucker
  - o April 13th
  - o Insurance checks for hole in one
  - o List of previous sponsors to contact
  - o Dr. Kitts move to approve checks for Golf Tournament
    1. \$150 and \$161
- Fishing Tournament ~ Stoney Thompson
  - o Suggestion, for Stoney to attend the next meeting

#### 6. Capital Campaign Reports

- Naming Campaign Leader ~ Bill Rhodes
  - o Absent, no report
- Grant Search and Writer ~ Tammi Brillard
  - o Absent, no report
  - o Marty spoke on her behalf, advising she attended the NBH General Booster club meeting last week to get the word out and how to contact her
- Professional Group Leader ~ Open
  - o Iman Elkomy ielkomy@gmail.com
- Direct Clientele Leader ~ Doug Crosby
  - o Moving forward started with a great meeting



- Difficulty getting volunteers to get involved
- Question, how many attended the breakfast
- Answer, about 40, and everyone that attended did sign up

## 7. Action Items from prior meeting

- Lisa ~ purchase QuickBooks
  - Tiffany has purchased Quickbooks for non-profits
- Doug ~ Contact Boardwalk for Social Event
  - Complete, going with a different venue
- Marty ~ Check with last year's sponsor of the GCSC Foundation Dinner
  - Dinner is Friday, sent out some feelers and received one response that will fund a portion of the dinner
  - Question, what is the minimum amount for the BHCA foundation to be present
  - Answer, it's \$1000 for a table of 8, least expensive is \$250 for 2 and includes recognition
  - Question, how important is our presence at the dinner
  - Answer, it's relationship building, scholarships, academics, etc.
  - Dr. Kitts, we need our presence there , Dr. Kearly would like for us to be there as we partner with Gulf Coast
  - Question, should the foundation pick up the balance that isn't covered by outside entities
  - Answer, we are days away and need to make a decision
  - Lisa makes a motion to fund the entire \$1000
  - Motion seconded by Jerry Brown
  - Motion open for discussion, do we want to take this individual up on their offer
  - Lisa withdrew and amended motion to pay the balance or full amount for a table at the GCSC Foundation Dinner
  - Jerry seconded motion to pay the balance or full amount for a table at the GCSC Foundation Dinner
  - Marty will contact this individual to confirm
  - Dinner is 6pm at Boardwalk
    1. Dr. Kitts will check with BH & NBH Administration
    2. Marty is confirmed
    3. Lisa is confirmed (if needed)
  - Confirmed \$250 is covered, Foundation to cover remaining \$750
- Leaders ~ Provide Keri with content for the Website
  - Keri spoke with Doug and confirmed he is working on getting the content
- Keri ~ Contact Julie to open a Dropbox account



○ This can be opened by a foundation member

8. New Business

No new business

9. Confirm next Foundation Board meeting date

March 6, 2013 12pm @ Prosperity Bank, Lynn Haven

10. Meeting adjourned

1:02 pm