

Bay Haven Charter Academy Inc. Foundation Board Meeting MINUTES

Time: 10:00am

Date: 8-16-2012

Location: Dr. Kitts Office

1. Call to order. Marty called the meeting to order, roll was taken, and it was established that we had a quorum. Those in attendance were:

President	Marty Perrett	Present
Vice President	Vivienne Reilly	By Phone
Treasurer	Lisa Thompson	Present
Secretary	Vacant Seat	
Member at large	Rodney Friend	Absent
Member at large	Chuck Tucker	Present
Member at large	Jerry Brown	Absent
Member at large	Percy Thomas	Absent
CEO	Dr Tim Kitts	Present
Board Liaison	Tiffany Ennis	Absent

2. Approval of the agenda. Motion was made by Tim, seconded by Chuck and unanimously approved to accept the agenda with no changes.

3. Approval of the minutes from last meeting. A motion was made by Chuck, seconded by Tim, and unanimously approved to accept the July 12, 2012 meeting minutes.

4. Presidents Report. Cathryn Hatcher has reluctantly resigned her position with the Foundation due to other work conflicts. There was discussion about securing a replacement and perhaps merging the duties with the responsibilities of Board Secretary position currently vacant.

5. Treasurer Report. Lisa reported current account balance is \$33,831.84.

6. Fundraiser Reports / Discussion

- Winter Social. Lisa reported that a date will need to be secured for the Winter Social. Discussion was held about changing the location this year due to increase in expenses last year at the Panama City Country Club. Several options were discussed and Vivienne will pursue other venues.

7. Charitable Contributions. Further discussion on preparing several professional lists for solicitation of funds. The need is great for funding for the new campuses and much

work is to be done. The board would like to hold a special meeting and invite business leaders for the purpose of soliciting funds and/or continued giving.

8. Funding requests.

Updates on OLD REQUESTS: None.

Dr. Kitts presented a funding request for \$15,910.20 for BHCA to pay for 4th grade computers. The ½ cent sales tax funds did not cover this expense and because of its debt ratio, Bay Haven can not spend these funds at this time. Marty mentioned that last year, all funding requests were awarded to North Bay Haven and while there is certainly a more immediate need at that campus, the Foundation does serve both campuses and the need is important at Bay Haven. Chuck motioned for the approval of the request and Vivienne seconded, all members agreed. Motion passed.

9. New Business. Marty discussed the upcoming orientations and open houses at both campuses. He would like board members to be present at as many as possible to introduce the Foundation and its purpose. The contribution forms should be ready for distribution before then.

10. Next Foundation Board meeting. Next meeting to be determined for September.

11. Adjournment. Meeting was adjourned at 11:15am.