

**Bay Haven Charter Academy Inc. Foundation
Board Meeting Agenda**

Time: 10:00am

Date: 06-14-12

Location: BHCA Board Room

- 1. Call to order**
- 2. Approval of the agenda**
- 3. Approval of the minutes from the 5-07-12 meeting**
- 4. Presidents Report**

- 5. Financial / Treasurer Report**
 - amount raised this fiscal year
 - current balance in account
 - total of monthly recurring donations
 - NBH Basketball - Basketball program/submitted invoices

- 6. Website update - Catherine Hatcher**

- 7. New Strategies for charitable/Direct giving**
 - What? Who? Where? When? How? Why?

- 8. New Business**

- 9. Confirm next Foundation Board meeting date**

- 10. Adjournment**

Bay Haven Charter Academy Inc. Foundation Board Meeting MINUTES

Time: 10:00am

Date: 6-14-12

Location: BHCA Board Room

1. Call to order. Marty called the meeting to order, roll was taken, and it was established that we had a quorum. Those in attendance were:

| | | |
|-----------------|-----------------|---------|
| President | Marty Perrett | Present |
| Vice President | Vivienne Reilly | Present |
| Treasurer | Lisa Thompson | Present |
| Secretary | Avery Adcock | Present |
| Member at large | Rodney Friend | Absent |
| Member at large | Chuck Tucker | Present |
| Member at large | Jerry Brown | Present |
| Member at large | Percy Thomas | Present |
| CEO | Dr Tim Kitts | Present |
| Board Liaison | Tiffany Ennis | Present |

2. Approval of the agenda. Motion was made by Dr Kitts to add the following to item #8 (New Business) ... *Update on NBH Facilities*. This motion was seconded by Marty, and unanimously approved.

Motion was then made by Lisa, and seconded by Avery, to change Agenda item #3 to accurately reflect the date as May 10th (not May 7th). A vote was taken, and this change was unanimously approved.

Motion was then made to accept these 2 changes and finalize the agenda by Vivian, seconded by Chuck and unanimously approved.

3. Approval of the minutes from last meeting. A motion was made by Jerry, seconded by Lisa, and unanimously approved to accept the May 10, 2012 meeting minutes.

4. Presidents Report. Marty's report focused on "Visioning for Next Year & Beyond". He provided us with a handout that he wants all of us to fill out, and return to him by 6/30/12. He asked everyone to provide a rough outline of what direction they think our Foundation should take, including; Who, What, When, Where, Why & How.

5. Financial / Treasurer Report. Lisa said our account balance was \$34,703.05 and estimated that we've raised about \$10,000 this year. The Basketball invoices were finally paid. She asked for help in reconciling the golf tourney invoices, to give proper credit to everyone who participated. Chuck & Avery agreed to help her in this regard.

Then Avery made a motion to approve Catherine's latest \$600 invoice for Admin services, Vivienne seconded, and the motion passed unanimously.

6. Website Update Catherine reported that several additional members have submitted their pictures & biographies. We discussed the Wordpress vs Moogle issue. We have a link from BHCA's main websites to our Foundation website now.

7. New Strategies for Charitable/Direct Contributions. Dr Kitts urged the Board to think big, and creatively, about how to get more people involved in the Foundation. He challenged us to add more people to the Foundation this coming year.

8. New Business. Dr Kitts gave us an update on plans for NBH. We have 3 options, and will know very soon on whether we can purchase the existing location we are leasing from the church. He explained how the other 2 options would work, should the buy-out not succeed. He gave a short, informative presentation on the campus layout and phasing of a new construction option.

Dr Kitts suggested we continue with the current board through May 2013, and rewrite our bylaws to reflect that annual elections of officers & board members should occur every May from then on. Lisa offered to check the bylaws/charter and rewrite (or clarify) to establish when regular elections should occur. She will report back to us at the next meeting (in July), the first meeting of our new Fiscal Year. And we can vote then on the issue.

9. Next Foundation Board meeting. Next meeting is confirmed as July 12, 2012, to be held at 10:00am, in the BHCA conference room.

10. Adjournment. Meeting was adjourned at 11:30am.